



What is the NDIS?

The National Disability Insurance Scheme (NDIS) provides Australians under the age of 65, who have a significant disability, with funding for supports and services. For children under the age of 7 the NDIS can be accessed if they have an identified developmental delay or disability. The aim of the NDIS is to provide participants with more choice and control of the supports and services that they need to achieve their goals in life.

How can the NDIS be used to support children's participation?

Sports, recreational, social and community activities are often included in NDIS plans if they are part of children's goals.

These activities fit into four **NDIS funding categories**:

- Social and community participation
- Health and wellbeing
- Relationships
- Choice and control

The NDIS can support children to take part in activities by providing funding for:

- Equipment – e.g., *assistive equipment or assistive technology*
- Transport – e.g., *public transport, taxis, family/carers car*
- Accessibility and Support – e.g., *support worker to assist with participation. A child's therapist or key worker can provide advice and build the capacity of teams to support the child's meaningful participation.*

How are funds managed and payments made?

NDIS funds can be used to cover the cost of an activity where the activity is directly related to the child's goals and fits into one or more of the above NDIS funding categories.

For example:

Activity: To play soccer

Goal: To make new friends (social participation) and take part in my community (community participation).

The way that funds are managed will determine payment requirements.

Management Options	Payment requirements
NDIA-managed funding	
Your business or organisation will need to be registered with the National Disability Inclusion Agency (NDIA). The NDIA pays your business on behalf of the participant.	The business submits a payment request through the NDIS myplace provider portal. Registered providers can claim up to price limits set by the NDIS Price Guide.

Management Options	Payment requirements
Self-management	
The NDIA provides the participant or family of the child with funding so they can buy supports that will best meet their child's goals. Businesses may or may not be registered with the NDIS. Participants or the family of the child are invoiced by, and pay, the business directly.	The business invoices the participant (or family of the child) directly for the supports or activity. A receipt from the business is needed to acquit the expenditure against the child's NDIS plan. If the child is using a registered provider, price limits are set by the NDIS Price Guide. No price restrictions apply when using an unregistered provider. Prices should allow for negotiation.
Plan-managed funding	
Where a participant has a plan manager assisting them, your business needs to send invoices directly to the participant's plan manager. Ensure that the contact details of the plan manager are provided by the family. A participant who is plan-managed can purchase supports from both registered and unregistered businesses.	The business invoices the plan manager directly for the supports or activities delivered. Because plan-managers are registered providers, they can only claim up to price limits set by the NDIS Price Guide.

Note: Regardless of what management option is used, supports must be linked to the funding categories and goals outlined in the child's NDIS plan.

How to Invoice?

When invoicing families or their plan manager ensure that at a minimum you provide the following details:

- Business name
- ABN (unless there is an exemption)
- Date/s of the support/activity
- Child's name
- A short description of the support/activity provided and how this relates to the **NDIS funding categories**
- the amount of support provided
- the price of the support

Businesses registered with the NDIA will also need to include:

- Child's name
- Child's reference or NDIS number
- Dates of support
- Support item reference number
- Support item price

Additional Resources

<https://www.ndis.gov.au/providers/pricing-arrangements>

<https://www.ndis.gov.au/participants/creating-your-plan/ways-manage-your-funding>

<https://www.dsr.org.au/ndis-sports-guide>